

ALT# 113-2122

AUTHORIZATION FOR ALTERNATIVE PURCHASE PROCESS

GOODS – Dollar Threshold \$40,000-75,000 ☐
Over \$75,000 ☒

SERVICES – Dollar Threshold **FEDERAL** - Over \$5,000 ☐
STATE - \$40,000-\$300,000 ☐
STATE – Over \$300,000 ☐

School Board Approval Required ☒

Rationale: Single Source ☐
Service ☐
Books* ☐
Accessing Existing Contract ☒

Spokane Public Schools 2-1819
(agency) (no.)

Vendor: Terry's Dairy

Purchase Description: Milk & Dairy Products

Rationale: In support of daily meal programs for the 2021-2022 FY

Estimated Amount: \$ 1,075,250.00

Originating Department Contact Person: Doug Wordell / Nutrition Services

Purchasing Agent Approval: *Shirley Cayan*

Date Forwarded for Authorization: 08/13/2021

Approval Signature: _____ Date: _____

~~Associate Superintendent~~
~~School Support Services~~
Purchasing Approval

Board Approval Date 08/25/21 PO# 220179 by: pt



2382 NORTH HWY
COLVILLE WA 99114

1-800-696-2936
FAX 509-684-1237

August 10, 2021

Spokane School District #81
Doug Wordell
200 N Bernard
Spokane Wa 99201

Dear Doug,

Thank you for letting our company service your school district again for the 2021-2022 school year. Due to rising costs through 2021 and expected increases in 2022, we are asking for an increase of \$.0175 per half pint starting September 1, 2021.

The first cause for the increase is the rising fuel costs. In 2020, the average price for fuel was \$2.4285 per gallon with December 2020 at \$2.594 per gallon. In July 2021, the price was \$3.492 per gallon, an increase of \$.90 per gallon or 35.9% over the December 2020 price.

The second cause is the increase in labor costs. In order to retain a Class B driver, we have had to raise our wages from \$15.00 in 2019 to \$17.25 in 2020. In 2021, our wage will be \$20.50 per hour straight wages. This does not account for the increase in our tax liability. In addition to the drivers, our loaders and office staff have all had increases.

Thank you again for allowing us to service your district.

Sincerely,

Dale Terry

**Agenda Item Details**

Meeting	Aug 25, 2021 - Regular Meeting
Category	5. CONSENT AGENDA
Subject	E. Bid No. 2-1819 (Renewal); Terry's Dairy, Milk and Dairy Products for FY 2021-22, Alternate Purchase No. 113-2122 (second of four optional renewals)
Type	Action (Consent)

Recommendation:

Approve issuance of a renewal purchase order to Terry's Dairy, Inc., Colville, WA, for milk and dairy product needs during the 2021-22 fiscal year. The estimated cost of these products is \$1,075,250.00.

Background:

This renewal contract provides milk and dairy products for consumption in the school nutrition programs for the upcoming 2021-2022 fiscal year. There are two group designations: Group I consisting of fluid milk in pouches and cartons and Group II consisting of other miscellaneous dairy products. While the pricing on Group II items will remain fairly static during the contract year, the contract terms for Group I items allows for price adjustments (both increases and decreases) based upon prevailing market conditions as published in the Federal Milk Administrator. Therefore, the prices for fluid milk are subject to escalation or deescalation throughout the year at a rate consistent with established federal formulas. While the recommended bid award dollar amount is based on pricing submitted from historical sales, it is recommended that the board also approve an amount of 10% over that figure given the uncertain enrollment growth of our student population and their participation in the meal programs.

This recommended contract accesses the third of four one-year renewal options as provided in the bid specifications. The expenditures for this contract will come from the general fund.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

(not specified)

Motion by Mike Wiser, second by Jenny Rose Slagle.

Final Resolution: Motion Carries

Yes: Jerrall Haynes, Mike Wiser, Jenny Rose Slagle, Nikki Otero Lockwood, Aryn Ziehnert

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Entity Name

TERRY'S DAIRY INC (048718472)



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Our Partners

Policies

Customer Service



General Services Administration

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.



Spokane Public Schools
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PURCHASE ORDER NUMBER:
220179

PO DATE: 09/01/21	ORDER DUE DATE: 09/01/21	PAYMENT MAY BE DELAYED UNLESS PO# APPEARS ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGING.
VENDOR NUMBER 020193	VENDOR PHONE NUMBER (509) 684-2936 FX (509) 684-1237	REQUISITION NUMBER R60549

VENDOR INFORMATION TERRYS DAIRY INC 2382 NORTH HIGHWAY COLVILLE, WA 99114	ATTN: BID/QUOTE NO.: 2-1819 CONTRACT NO.: B-JPR-DAIRY BUYER: PAM T BUYER PHONE NO.: (509) 354-7127
SHIP TO: NUTRITION SERVICES 200 N BERNARD ST SPOKANE, WA 99201 FOR:	SEND INVOICE TO: NUTRITION SERVICES 200 N BERNARD ST SPOKANE, WA 99201 ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
0001	1,075,2	\$	<p>REFERENCE: MILK AND DAIRY PRODUCTS, BID NO. 2-1819, DATED AUGUST, 2018. AWARD OF PURCHASE ORDER RENEWAL WAS APPROVED BY THE SCHOOL BOARD 8/25/21 TO SUPPLY THE FOLLOWING IN ACCORDANCE WITH THE ABOVE MENTIONED BID TERMS AND CONDITIONS.</p> <p>PROVIDE MILK AND DAIRY PRODUCTS DURING THE PERIOD 9/1/21 THROUGH 8/31/22 AS PER BID SPECIFICATIONS AND DELIVERY SCHEDULE. PRICES SHALL BE CHARGED IN ACCORDANCE WITH THE U.S. DEPARTMENT OF AGRICULTURE ANNOUNCEMENT OF MINIMUM CLASS AND COMPONENT PRICE LIST AND PER THE FORMULA AS OUTLINED IN THE AFORE-MENTIONED BID.</p> <p>THE FOLLOWING IS REPRESENTATIVE OF THE PRODUCTS THAT ARE TYPICALLY ORDERED BY THE VARIOUS LOCATIONS: MILK, NON-FAT CHOCOLATE, 1/2 PINT MILK, 1% LOW FAT, 1/2 PINT MILK, NON-FAT, 1/2 PINT MILK, NON-FAT STRAWBERRY, 1/2 PINT</p>	1.00	1,075,250.00
					CONTINUED

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if item is backordered or canceled.
4. If not sold F.O.B. destination, prepay shipping charges, if any, and invoice accordingly. No C.O.D.'s will be accepted.
5. Payments shall be paid within 30 days receipt of an acceptable invoice provided goods/services have been received.
6. Authorization for price discrepancies is necessary only if total order is increased more than \$25.

PO TOTAL

INTERNAL USE ONLY

RECEIVING SIGNATURE: _____

DATE REC'D: ____/____/____

PURCHASE ORDER
AUTHORIZED BY: _____

Pam Satosky



Spokane Public Schools
excellence for everyone

Page 2 of 2

PURCHASE ORDER NUMBER:

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VENDOR NUMBER
020193

VENDOR PHONE NUMBER
(509) 684-2936
FX (509) 684-1237

REQUISITION NUMBER
R60549

VENDOR INFORMATION
TERRYS DAIRY INC
2382 NORTH HIGHWAY
COLVILLE, WA 99114

ATTN:
BID/QUOTE NO.: 2-1819
CONTRACT NO.: B-JPR-DAIRY
BUYER: PAM T
BUYER PHONE NO.: (509) 354-7127

SHIP TO: NUTRITION SERVICES
200 N BERNARD ST
SPOKANE, WA 99201

SEND INVOICE TO: NUTRITION SERVICES
200 N BERNARD ST
SPOKANE, WA 99201

FOR:

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THIS ADDRESS REGARDLESS OF THE SHIPPING DESTINATION.

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL
			ICE CREAM, LIGHT, 1/2 GALLON SHERBET, 3 GALLON ICE CREAM, 1/2 GALLON ICE CREAM, 3 GALLON MILK, NON-FAT, GALLON MILK, 1% LOW FAT, GALLON MILK, 1% LOW FAT, 1/2 GALLON BUTTERMILK, LOW FAT, 1/2 GALLON YOGURT, 1% LOW FAT, QUART COTTAGE CHEESE, NON-FAT, 5 LB. SOUR CREAM, NON-FAT, 5 LB. FUDGE BARS, 24/PKG DIXIE CUPS, 12/PKG CREAMY ORANGE/VANILLA BAR, 12/PKG ICE CREAM BARS, 12/PKG ICE CREAM SANWICHES, 24/PKG		
				Subtotal	1,075,250.00
				Tax	0.00

ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

PO TOTAL 1,075,250.00

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INTERNAL USE ONLY

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DATE REC'D: ____/____/____

PURCHASE ORDER
AUTHORIZED BY: _____

Can Lotosky